

STONEHENGE BODY CORPORATE

4 Boyle Close
Edenburg
Rivonia
2128



TO ALL OWNERS / TENANTS

SECURITY MEASURES WHEN ENTERING THE COMPLEX

The trustees wish to remind owners of Stonehenge of the following security measures when entering the complex.

- Please **DO NOT** tailgate people when driving into or out of the complex the gate is designed to allow one vehicle in or out at a time;
- Make sure that the gate has closed behind you **BEFORE** you drive into the complex;
DO NOT HOOT IF THERE IS SOMEONE WAITING FOR THE GATE TO CLOSE – BE PATIENT!
- Please do not give your staff remotes for the gate. They should be using the pedestrian keypad located at the gate or you should be letting them in and out of the complex yourself;
- If you see anyone suspicious outside the complex, do not open the gate and drive in because they might follow you in. Rather drive away;
- Please try to ensure any workmen / contractors / gardeners / domestic staff come recommended and are not just for example strangers from the side of the road. If possible take their ID details and keep copies. Please also try to monitor them when they are onsite in the complex;
- Be vigilant and if you see anyone in the complex that looks suspicious or out of place try to remember any details such as what the date and time was and what they looked like etc. It's up to each of us to be aware of our surroundings;
- Do not open the complex gate for anyone who is not your visitor. If someone rings your unit or your phone and they are not there for you, please ask them to contact the person who arranged for their visit. Do not just let them in.

We thank you for your understanding.

Kind Regards

THE STONEHENGE BODY CORPORATE